

## **Guidelines for Reciprocal Teaching**

There are four tasks that make up this strategy:

- question generating
- clarifying the difficult parts
- summarizing
- predicting what the next section will discuss

These are the rules for following the four steps:

### **Rule for good questions:**

They are clear and stand by themselves.

### **Rule for clarifying:**

Look for incomplete information, unclear references, unusual expressions, and words that are difficult or unfamiliar.

### **Rule for summarizing:**

Look for the topic sentence, make up a topic sentence if there is none, and omit what is unimportant.

### **Rule for predicting:**

Use the title and headings, questions in the text if present, and the author's structures of the material, such as references to "two kinds of birds," "four levels of habitat," etc.

*Remember to provide students with thoughtful feedback and encouragement when they "play teacher."*