

Name: _____ Date: _____ Period: _____

SPEAKER NOTES

1. What is the speaker's name: _____
2. What organization or business does the speaker represent? _____
3. What is the speaker's area of expertise? _____
4. What is the *subject* of the speaker's talk? _____
5. List three questions you would like to ask the speaker about this subject?

1. _____

2. _____

3. _____

6. Write down two comments the speaker made that interested you or seemed very important.

1. _____

2. _____

7. List some *key words* that came up during the speaker's presentation:

8. What was the speaker's *main point* about this subject?
9. What questions (if any) did the speaker leave unanswered for you or the class? (Answer on back)
10. Write a brief response to the speaker and the subject that the speaker discussed. (Write on back)